



Georgia Indoor Percussion Association

4303 Azalea Garden Drive - Dunwoody, GA 30338
gipacircuit.org - gipacircuit@gmail.com

Contest Host Information

APPLICATIONS MUST BE POSTMARKED BY FRIDAY, SEPTEMBER 4, 2015

Costs to Host a Contest

- Sponsorship Fee:
 - A \$300 sponsorship fee is applied to any school hosting a GIPA sponsored event. Checks are payable to Georgia Indoor Percussion Association. **\$150 is due with your application** and the balance is due on or before the show date. The deposit of \$150 will be refunded to schools who are not awarded a contest.
- Judges Fees (4 judges per show: GE, Music, Visual, Timing and Penalties)
 - Host pays WGI Level Judges: \$350 or \$8 per performance, whichever is greater
 - Host pays Non-WGI Level Judges: \$300 or \$7 per performance, whichever is greater
 - Host pays mileage for judges who drive to the show at \$.32 per mile up to \$500
 - GIPA will pay for all judges hotel rooms
 - GIPA will pay for air travel if the judge has to fly in
- Awards
 - The host must provide trophies or plaques for all competing classes for 1st, 2nd and 3rd places
 - Participation certificates will be supplied by GIPA

Awarding of Contests

- The GIPA Executive Board will review all applications and determine who will receive a GIPA sponsored event. **All paperwork must be complete and a deposit of \$150 must be included with your application.** Incomplete applications will automatically be dismissed. Decisions on which schools receive a show will be based on the following:
 - Availability at your school for the date requested
 - Contest flow
 - Minimum technology requirements are met
 - The size of your gymnasium, which includes spectator seating and a minimum performance area of 65'x100'
 - **ALL** bars are removable from **ALL** doors where units will be traveling
 - The equipment staging area
 - The exterior property for buses, equipment trucks and equipment loading and unloading
 - Schools with the best facilities for hosting an indoor percussion show will get first priority. **Please note that due to the high volume of applications not every school, even if you meet the minimum requirements, will be awarded a show for the current season.**

Admission Prices

- Cost for admission will be \$8.00 per person for a one day event.

Event Guidelines and Host Responsibilities

- Events can start as early at 10:00am and end as late as 10:00pm
- Spaces for judges must be blocked off at the center of the bleachers both at the 5th row and the top row
- Electrical strip must be provided at the front center and back center of the performance area
- Hospitality room for judges with food and drink
- Hospitality room for unit directors and staff with food and drink
- A concession stand available during contest times
- Parking for units (buses, vans, equipment trucks)
- Parking for spectators
- 2 tables for the tabulation area and sound area. A power supply must be near both tables.
- Sound system and necessary electrical equipment for tabulation and sound will be provided by GIPA
- The host will supply an announcer for the contest. This person needs to be professional and familiar with announcing events. It is important that the announcer sticks to the script and not improvise during the event.
- A critique room must be provided for judges and unit directors. A large classroom, band room, chorus room, orchestra room or libraries are ideal locations.

Floor Damage

- The Timing and Penalties judge will monitor the performance area floor and if any damage is done by a participating unit documentation will be provided to the unit director, the contest sponsor and the GIPA Board. Participating units will be responsible for damage to the performance area floor.

Contest Information Packets

- The contest information packet must be submitted to GIPA no later than 3 weeks before the contest. A template will be given to each show host to fill out so we have consistency between each event throughout the season.

Program

- Contest hosts may produce a program for the event. One full page must be provided to GIPA to promote our organization. GIPA will provide artwork for all logos.

GIPA Logo

- You must have permission from GIPA to use our logo on t-shirts or other merchandise sold at the event.

Videotaping

- Due to copyright laws, no person is allowed to videotape any performances. Each unit will receive a video pass and one person from that unit will be allowed to videotape their performance from a designated photo area at the top of the bleachers.
- Due to copyright restrictions, there is to be no selling of contest videos.
- GIPA may video any part of the event for educational purposes.
- The GIPA Board may need to have a unit videotaped for the purpose of classification review.

Judge Transportation

- The contest host is responsible for transportation to and from the airport, hotel and contest site as needed.

The process after a school is awarded a show

- The host school needs to supply GIPA with a contact person. This can be a band director or a parent who is in charge of planning the event. The contact person and a GIPA Board Member will be in direct contact throughout the planning phase as well as the day of the event. It is the responsibility of the GIPA Board Member to make sure each show host is supplied with all necessary information to make the event run smoothly for the host and GIPA.

If you have any questions before sending in your application or after you have been awarded a show, please contact GIPA at gipacircuit@gmail.com and a Board Member will respond as quickly as possible.

Mail all applications and deposits to:

Georgia Indoor Percussion Association
Attn: Mark Kapral
4303 Azalea Garden Drive
Dunwoody, GA 30338

Thank you for your interest in hosting a GIPA sponsored event!

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